

## ACHILLES PODIATRY GROUP REGARDING YOUR ORTHOTICS

As an integral part of your treatment program, custom-fabricated orthotics has been prescribed. A plaster mold will be made of your feet. These molds will then be sent to a laboratory, which will custom make your orthotics according to the doctor's prescription.

It will take approximately ten days to two weeks for this process to be completed. Upon receipt of your orthotics from the laboratory, **we will contact you**. You may pick up your orthotics when you see the doctor next visit. When picking up your orthotics, we will schedule you for an appointment in approximately two weeks from that date. There will be warranty information and wearing instructions in your orthotic packet. If you live out-of-town, the laboratory may be instructed to ship the orthotics directly to you. In that case, you should contact us upon receipt to schedule a follow-up appointment.

The usual cost of the orthotics is **\$368.00**, included in the charge is the casting, the custom-fabricated orthotics. If the order is classified as a "RUSH", the laboratory will charge an additional **\$22.00**.

Since orthotics are considered durable medical equipment, there is quite a variation in insurance companies as to coverage. We have verified benefits for the orthotics with your insurance company, you are responsible for the following:

Deductible: \_\_\_\_\_ Co-Insurance: \_\_\_\_\_ Non-Covered: \_\_\_\_\_

This is **not a guarantee** of payment by your insurance company. We will file the claim with your insurance company. Any overpayment will either be applied to other owed charges or refunded to you. Because of the fabrication cost involved, we cannot adjust or reduce our orthotic fee. **ORTHOTICS ARE NOT RETURNABLE SINCE THEY ARE CUSTOM-MADE FOR YOUR FEET ONLY.**

There are generous warranties given with the orthotics against breakage. However, if the orthotics need to be adjusted to obtain maximum correction and accommodation, the laboratory must perform these adjustments **within ninety days** of fabrication. Therefore, we **must stress** the importance of your following through with visits to avoid additional laboratory charges.

Orthotics will benefit your foot health for many years, if a few simple instructions are followed. Please do not hesitate to ask questions regarding your orthotics, our billing policy, etc. If you wish to call your insurance company to see if they are covered under your plan, the CPT code you will use is L3020.

I have read this orthotic information sheet and understand to policy.

Date \_\_\_\_\_ Signature \_\_\_\_\_